



SHEEP & SHAWL
265 Greenfield Rd. (Rtes. 5/10)
South Deerfield, MA 01373
www.sheepandshawl.com
lizsorenson@sheepandshawl.com
[cell: 978-430-9780]

CONSIGNMENT VENDOR CONTRACT

Sheep & Shawl is a natural fiber yarn and local fiber arts store opening in August 2013. Our wholesale yarns will be sourced from regional and fair trade companies. We are also seeking locally sourced yarns and roving, and local fiber artist's and craftsperson's items to sell on consignment. We value sustainable care of farms and fiber animals, and carefully processed beautiful yarns and crafts. We welcome the opportunity to talk with you about your work. If you are interested, please review this agreement and send an email with photos of your work, prices, a short bio and how you describe your work. If accepted, we will need a photo of your choice [for example, your farm; your animals; or the artist in action] and your statement to describe you and your work. These will be laminated and posted next to your crafts. For more information about us, see our website at <http://www.sheepandshawl.com>. Please call or email with any questions.

Thank you for your interest, *Liz Sorenson, Owner*

Consignment Policy and Contract

- All consigned work must be **original** in design and made by the craftsperson who consigns.
- No items will be accepted with odors, such as from perfumes, smoke, or mothballs.
- The craftsperson establishes **retail prices**. When items are sold, the craftsperson receives **60%** of the established price.
- Sheep & Shawl is responsible for **payment** bi-monthly, by the 15th of the second month following the sale date. Checks will be sent to the craftsperson directly. We will email you the status of your consignments each month.
- The craftsperson should **keep track of inventory** by pricing, hang tags or stickers, and your item codes. Sheep & Shawl will check that each tag is also coded by your personal 3-letter code. Items left on consignment will have no identifying label other than the one supplied by the craftsperson. Each item must be **clearly marked** with its retail price.
- Items **will not be put "on sale"** with lowered prices. We encourage the craftsperson to give us the best possible price at the time of delivery.
- The craftsperson agrees that she/he **will not undersell** or consign similar items for less than the retail price she/he establishes at Sheep & Shawl.
- **Pick up and delivery** must be done during advertised shop hours and according to the schedule below. The craftsperson should deliver items packed in a non-returnable box.
- A **descriptive list** of the items with the retail prices should be packed in the box; please use the Sheep & Shawl "**consignment inventory**" form. Please complete the form in full with each delivery/pickup. Should the craftsperson live at a distance, work can be shipped via USPS, UPS, or FedEx. The craftsperson will pay for delivery; and in this case only, Sheep & Shawl will pay for return of unsold items. Sheep & Shawl accepts items on the **following schedule**:
 - the first 2 weeks of August - for the consignment period Aug 15 – Nov 15
 - the first 2 weeks of Nov - for the consignment period Nov 15 – Feb 15
 - the first 2 weeks of February - for the consignment period Feb 15 – May15
 - the first 2 weeks of May - for the consignment period May 15 – Aug 15



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- Consignment items are **held for up to 6 months**. Whatever has not sold at the end of that time should be exchanged for “new stock” to keep items fresh, or items should be retrieved and the account closed. The craftsperson **may not remove** items before the end of each **3-month term**.
- Sheep & Shawl accepts responsibility for the **consignment value** of the delivery (**60%**) due to any and **all losses** (i.e. fire, theft, loss, etc.).
- Sheep & Shawl cannot accept responsibility for normal shop wear (i.e. handling, etc.).
- **No customer returns** will be accepted at Sheep & Shawl for consignment items **except for exchanges within 30 days**. If you would like to allow for a customer return by arrangement with you directly after 30 days (for any reason), please speak with Liz Sorenson, shop owner.

DELIVERY DATES: Aug 1 – 15; Nov 1 – 15; Feb 1 – 15; May 1 – 15

WED – FRI 12 – 6; WED 7 – 9; SAT 10 – 6; SUN 12 – 4

I have read and agree to the Sheep & Shawl Consignment Policy and Contract.

Date _____ Signature _____

Name _____

Three Initials to use as a code _____

Address _____

Town _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

email _____

website _____